



Williamstown North Primary School - 1409

Dear parent/guardian,

Williamstown North Primary School is looking forward to another great year of teaching and learning and would like to advise you of WNPS's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Please find the contribution schedule attached. Please complete this form and return to the school by 30th November so the school can prepare accordingly for the new school year.

Williamstown North Primary School makes every effort to keep contribution requests to a minimum and affordable for all parents

Financial Support for Families

Williamstown North Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Flexible payment options

For a confidential discussion about accessing these services contact:

Kylie Moverley, Business Manager
Ph: 03 9397 5722 | Email: kylie.moverley@education.vic.gov.au

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Jim Cahil
Principal

CONTRIBUTION SCHEDULE

Please find the itemised list of Curriculum Contributions, Other Contributions and Extra-Curricular Items and Activities for your child.

Curriculum Contributions

This funds Curriculum Items for all children at all Year Levels and includes: - Classroom requisites, such as exercise books, pens, pencils, ruler, eraser, USB stick, headphones, photocopying and craft and all other general supplies for all classes.

The Curriculum Items pack is prepared on your behalf by a commercial supplier. Considerable time has been spent selecting the most appropriate requisites and seeking the best bulk purchase option for the school. In line with the Department of Education and Training Parent Payment Policy, families may choose to make arrangements to independently purchase Curriculum Items however, we seek your support to purchase through the school supplier. This ensures consistency for all children to have the same materials and requisites at each level.

The Curriculum Contributions also contributes to the cost of resources and equipment for all Specialist Programs across the school, including Performing Arts, Visual Arts, Physical Education, Digital Technologies and Japanese, as well as Student Leadership programs such as, Peer Leadership, Buddies and Year 6 School Leaders. These items or services support the course of instruction in the standard curriculum.

This also contributions to subscriptions used within the classroom and at home throughout the year, including but not limited to Mathletics and Scholastic Literacy

	Amount
Curriculum Contributions	\$250.00

Other Contributions

Williamstown North Primary School provides a range of non-curriculum supports and activities. These supports and activities are designed to broaden the school experience for your child.

ICT Technical Support

The school's computer technical support is a vital educational need for all students across the school. The functionality and connectivity of all iPads, laptops and netbooks greatly enriches the learning opportunities for all students as they forge their capabilities as digital learners. In supporting the ICT Technical Support payment, you will be contributing to the employment of Tinh Nguyen as a technician on site from Monday to Friday each week of the school year.

Other Contributions	Amount
ICT Technical Support	\$70.00

Health Hub

In 2022, registered nurse, Arlene Lawrence, will run our Health Hub to ensure all children who are injured or sick at school receive a highly professional level of care. Arlene will continue to proactively build a holistic approach to support student's wellbeing through working in classrooms and forging preventative programs. The Health Hub will continue to broaden its links with the local community to ensure an integrated service. In supporting the Health Hub payment, you will be contributing to the employment of Arlene as a registered nurse for our school.

Other Contributions	Amount
Health Hub	\$70.00

You can make a general contribution that goes towards all of our school's important priorities for 2022 as well as providing additional activities and services for all students.

Alternatively, you can make a contribution to any of the specific priorities outlined in the table below:

Other Contributions	Tax deductible?	Suggested Contribution per family			Amount:
<p>Money from the Building Fund makes a very important contribution in helping to maintain all buildings and facilities to a high standard, so that the learning environment for your child/ren is inviting for them every day.</p> <p>DET provides only a basic amount to schools to maintain facilities. This falls far short from the amount spent annually. We undertake an annual painting program every year as well as addressing the extensive compliance requirements set by DET, Worksafe and OH&S.</p>					
Playground Improvement <i>An important contribution to the development of our playground and identified projects to improve the facilities for your children, as well as additional shade structures, equipment and soft fall mulch.</i>	No	\$30			
Building Fund <i>School council has established tax-deductible gift recipient status with the Australian Taxation Office for the Building Fund</i>	Yes	Eg. \$20	Eg. \$50	Eg. \$100	
Business Donation	No	Eg. \$20	Eg. \$50	Eg. \$100	
TOTAL					\$

Extra-Curricular Items and Activities

Williamstown North Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Excursion/Incursion Payment

Families are requested to pay the Excursion/Incursion payment at the beginning of the year. This is one payment to cover the cost of Excursions and Incursions offered by the school for 2022. All year levels across the school will budget to ensure that all Excursions and Incursions for the year are fully covered by this payment.

For Foundation, the Excursion/Incursion payment may cover such things as:

- One or Two Major Excursions, approximately four Incursions, Tabloid Sports, Anti-Bullying and Student Wellbeing programs and any Excursions/Incursions organised by the Teachers of the Specialist programs

Extra-Curricular Items and Activities	Amount
Excursion/Incursion Payment	\$140.00

Williamstown North Primary School

Contribution Payment

Please complete the below information and return to the main office by 30th November.

Parent/Guardian

Surname:

**Child's Surname (if
different):**

Child's First Name:

Class:

Child's First Name:

Class:

Child's First Name:

Class:

Child's First Name:

Class:

Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

Payment Options Overleaf

Williamstown North Primary School
Contribution Payment

Payments are requested before the start of the school year, **Friday 28th January 2022.**

Families will not be required to collect the Curriculum Items Pack from school. All school items will be delivered directly to your child's classroom.

Payment can be made by cash, cheque, eftpos or BPay.

Please email williamstown.north.ps@edumail.vic.gov.au once BPay payment have been made to specify payment details.

Payment in 2021 for 2022 Curriculum Contributions, Other Contributions and Extra-Curricular Items and Activities.

- Compass Pay – Payment can be made via credit/debit card on the Compass app (preferred)
- EFTPOS – available at the school office until Thursday 16th December 2021 or over the phone
- Cash – Cash payments will be accepted up until Monday 13th December 2021
- BPay – If you do not already have these details, please contact the office

Payment in 2022

- Compass Pay – Payment can be made via credit/debit card on the Compass app (preferred)
- EFTPOS or cash – The Office will re-open on Thursday 27th January 2022
- BPay – If you do not already have these details, please contact the office

If any family wishes to arrange **flexible payment options**, please contact the Business Manager at the General Office, or the Principal/Assistant Principal to make arrangements.

CREDIT CARD: If you wish to pay by credit card and not able to visit the office, please complete the details below and place the completed form in a SEALED envelope to maintain your credit card security. Your receipt will be sent home once the payment has been processed.

I wish to make a payment of \$..... using my Credit Card – details as follows:-

Name on Credit card

MasterCard or Visa Expiry date /..... CCV.....

Card Number: / / /

Cardholder Signature:

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.